

आज दिनि २०८० पुस २२ गते यस कोटेशन (पुस्तक) व्यापक अनुशासन व्यवस्थापन एग्रेस (RMC) को बैठक रकाइ पुस्तक सैदनाथ ढकालको अध्यक्षतामा बसि तल इमेजिन सफाईको उपस्थितिमा देवाय वमोजिमको निष्पत्तिमा हलफुल गरी निर्दिष्ट गरियो उपस्थिति

१. सैदनाथ ढकाल

२. मोहिन शेर नेपाल

३. धिरज कुहाथोको

४. सावित्री ढकाल

५. श्याम प्रसाद महराई

हलफुलको निष्पत्तिमा

१. Faculty Research Proposal फिर्कत गर्ने समयमा
२. Poster र अन्य Online Resource Access को Annual Subscription Renew गर्ने बारे
३. विविध

निर्दिष्ट

१. विषय नं १ मा हलफुल गरी यस कोटेशन पुस्तक व्यापक RMC ले मगा गरी वमोजिम RMC मा Faculty Research को लागि (यस २०८० सालको Faculty Research) पेश गरियो Research proposal को viva-defense गर्नुले बरत र पुर्माउनु यस पुस ११ गते सम्पन्न भइएको र proposal पुर्माउनुलेले विभिन्न comment र सुझाव आएकोमा proposal सदा गरी अन्तिम रूप RMC मा बुझाइएको Research proposal हर्को १ पुर्माउनु सपानिने पुर्माउनुको आधामा तपस्विलको Research को लागि यस व्यापकको RMC Guidelines मा उपरोक्त भए वमोजिम Research Grants फिर्कत गर्ने निर्णय गरियो।

तपस्विल

नमो र कर्म न . x

Date: _____
Page: _____

B. G. J. A.

विज्ञान संरक्षण Mini-Research Project

S.N. Faculty members

Proposal Title

1. Prakash Pokharel : Building and Budgetary Control as Management Tools for Improving Financial Performance in Public Campus : A case study of Kofeshwar Multiple Campus
2. Dev Raj Upadhyaya : Emotional Intelligence and Employee's Performance in Kofeshwar Multiple Campus
3. Dhiraj Budhathoki : Faculty Taxpayer Awareness in Nepalese Public Campuses

विज्ञान संरक्षण Collaborative Research Project

S.N. Faculty members

Proposed Title

1. Suresh Chandra Barel
Guna Raj Nepalane Human Resources Practices and Faculties' Work Satisfaction within Higher Education Institutions of Nepal
2. Suman Pokharel
Sudip Godhula Tracer Study: Insight into Graduate Outcome of Kofeshwar Multiple Campus
3. Sabitri Shakal
Binod Adhikari Problems of Students in Writing in English Language in Kofeshwar Multiple Campus and ways to Improve them

P.T.O. and

~~Signature~~

Date: 22/07/2022
Page: 2

2. विषय नं 2 भाष्य हलडल गी पत्र स्यामसले
विगत वर्ष, लिये जो Jostin र IVELIC नाम
Online Research Access को समझ अनादि
सहितले पत्र वर्ष जो उक्त Access लिए वापस
को लोडले पत्र लिए पत्र पत्र वर्ष जो Annual
Subscription Access लिए निकल गायो /
3. हलडलले, उक्त विषय 1 मासले अन्तरे, वर्ष
माह प्रमाण गायो /

~~Signature~~

Date: 22/07/2022
Page: 2

प्रस्ताव प्रतियोगिता प्रस्तावना नमः, प्रस्ताव नमः
proposal ओ विवरण

S.N.	Faculty/Researchers	Proposal Title
1.	Prakash Pokharel	Building and Budgetary Control as Management Tools for Improving Financial Performance in Public Campus A case study of Kateshwar Multiple Campus (Mini-Research)
2.	Dev Raj Upadhyaya	Emotional Intelligence and Employees' Performance in Kateshwar Multiple Campus (Mini-Research)
3.	Dhiraj Budhathoki	Faculty Taxpayer Awareness in Nepalese Public Campuses (Mini-Research)
4.	Sailesh Chandra Baral Guna Raj Nepane	Human Resources Practices and Faculties' Works Satisfaction Within Higher Education Institutions of Nepal (Collaborative Research)
5.	Suman Pokharel Sudip Ghatgaula	Tracer Study: Insights into Graduate Outcomes of Kateshwar Multiple Campus (Collaborative Research)
6.	Sabitri Dhakal Binod Adhikari	Problems of students in Writing in English language in Kateshwar Multiple Campus and ways to Improve them (Collaborative Research)

मिति : २०८०-०५-०९

विषय : Research Proposal आह्वान गरिएको बारे ।

यस कोटेश्वर बहुमुखी क्याम्पस, अनुसन्धान व्यवस्थापन एकाइले स्थापनाकालदेखि नै यस क्याम्पसका प्राध्यापक र विद्यार्थीहरूको प्राज्ञिक उन्नयन र वृद्धि विकासमा प्रत्यक्ष र परोक्ष रूपमा सहयोग पुर्याउँदै आएको कुरा सर्वविदितै छ । यस एकाइले मूलतः विभिन्न विषयहरूमा लघु अनुसन्धान र सहकार्यात्मक अनुसन्धान गराउने, अनुसन्धानमा आधारित अंग्रेजी र नेपाली दुवै भाषामा जर्नल प्रकाशन गर्ने र समयसमयमा विविध विषयमा छलफल, अन्तरक्रिया र कार्यशालाहरू आयोजना गर्दै आएको छ ।

यस सन्दर्भमा यस वर्षको **Faculty Research** कार्य निम्नलिखित दुई प्रकारले सञ्चालन गरिने भएकाले सोका लागि यस क्याम्पसमा कार्यरत प्राध्यापकहरूबाट **Research Proposal आह्वान गरिएको** व्यहोरा अवगत गराइन्छ :

१. Mini-Research (लघु अनुसन्धान)

२. Collaborative Research (सहकार्यात्मक अनुसन्धान)

१. **Mini-Research (लघु अनुसन्धान)**

यस क्याम्पसमा प्राध्यापन गराउनुहुने प्राध्यापकहरूले आफ्नो विषयवस्तु, पठनपाठन कार्य, शिक्षणविधि र प्रक्रिया, क्याम्पसका विद्यार्थीहरूमा सिकाइ प्रक्रियामा देखिएका समस्या, चुनौती र समाधानका उपायहरू, पठनपाठन र सामाजिक, आर्थिक विकासको अन्तर्सम्बन्ध क्याम्पसका अन्य शैक्षिक, प्रशासनिक, आर्थिक एवं सामुदायिक पक्ष तथा अन्य कुनै विषयसँग सम्बन्धित समसामयिक विषयमा लघु अनुसन्धान (Mini Research) गर्नुपर्नेछ ।

२. **Collaborative Research (सहकार्यात्मक अनुसन्धान)**

यस Research अन्तर्गत यस कोटेश्वर बहुमुखी क्याम्पसमा स्थापना भएका विभिन्न विभागहरू अन्तर्गत आफ्नो विभागका प्राध्यापकहरू मिलेर वा अन्तरसम्बन्धित अन्य विभागका प्राध्यापकहरू कम्तीमा ३ जना सदस्यहरू सम्मिलित हुनुपर्नेछ । अनुसन्धान टोली प्रमुख यस क्याम्पसको पूर्णकालीन सेवामा कार्यरत हुनुपर्नेछ । यस अनुसन्धानका विषयवस्तुहरू आफ्नो विषयसम्बन्धित पाठ्यक्रम, पठनपाठन विधि र प्रक्रिया, चुनौतीहरू र समाधानका उपायहरू, सिकाइ र मूल्याङ्कन प्रक्रिया, शिक्षा र सामाजिक, आर्थिक विकासको अन्तर्सम्बन्ध अध्यापनरत विषयसम्बन्धी तथा आफ्नो विभागसँग सम्बन्धित अन्य समसामयिक विषयवस्तुहरू तथा यस क्याम्पसको पठनपाठन र व्यवस्थापनसँग सरोकार राख्ने कुनै विषयवस्तुहरू हुनेछन् ।

- दुवै किसिमका अनुसन्धान कार्यमा यस क्याम्पसमा अध्ययनरत विद्यार्थीहरूलाई अनिवार्य सहभागी गराउनुपर्नेछ ।
- अनुसन्धानको प्रस्तावना (Proposal) RMC ले तोकेको ढाँचाबमोजिम हुनुपर्नेछ ।
- अनुसन्धान समय अनुसन्धान प्रक्रिया शुरू भएपछि ६ महिनाको हुनेछ ।
- प्रस्तावनाको (Proposal) को मूल्याङ्कन तथा स्वीकृति अनुसन्धान व्यवस्थापन एकाइको मूल्याङ्कन प्रक्रियाबाट गरिनेछ ।
- अनुसन्धान कार्य सम्पन्न गर्न क्याम्पसको नियमानुसार लघु अनुसन्धान (Mini-Research) को लागि रु. ४०,०००/- र सहकार्यात्मक अनुसन्धान (Collaborative Research) का लागि रु. ६०,०००/- आर्थिक सहायता उपलब्ध गराइनेछ ।
- प्रस्तावना पेश गर्नुपर्ने अन्तिम मिति २०८० साल असोज ५ गतेसम्मको हुनेछ ।

नोट : थप जानकारीको लागि अनुसन्धान व्यवस्थापन एकाइ (RMC) मा सम्पर्क राख्नुहुन अनुरोध गरिन्छ ।


सुशान्त ठकाल

अनुसन्धान व्यवस्थापन एकाइ प्रमुख




(गोविन्दबहादुर कार्की)
क्याम्पस प्रमुख

सम्पर्क ठेगाना:

जडीबुटी, काठमाडौँ-३२, नेपाल

फोन : ०१-४५२२५५०, ५५१८३०९



www.koteshworcampus.edu.np



info@koteshworcampus.edu.np



www.facebook.com/koteshwor.mc

Contact Address:

Jadibuti, Kathmandu-32, Nepal

Tel.: 01-4992950, 5918301



Affiliated to Tribhuvan University
Koteshwor
MULTIPLE CAMPUS
Accredited by University Grants Commission (UGC) Nepal, 2023

Jadibuti, Kathmandu
Faculty Research
Contract Agreement



This agreement is made on January 10, 2024 by and between:
(Push 28, 2080 B.S.)

1. Koteshwor Multiple Campus, Jadibuti, Kathmandu, Nepal and

2. Principal Researcher: Suman Pokharel

3. Co-Researcher-1: Sudip Gurukhula

4. Co- Researcher-2, [if any]: in connection with the following
KMC Mini-Research / Collaborative Research Grant:

Type and Year of Grant: KMC Mini-Research / Collaborative Research Grant

Research Project/Topic:

Tracer Study: Insights into Graduate
Outcomes of Koteshwor Multiple Campus

Date of Award: January 10, 2024

Date of Signing of Agreement by the KMC Research Management Cell (RMC) Head:

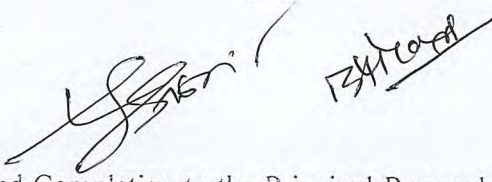
January 10, 2024

The Parties hereby agree to abide by the following terms and conditions:

Terms and Conditions

A. Right, Duties and Obligations of the KMC.

1. Determine the amount of the grant to be awarded for the Faculty Research Project based on the proposed budget on the Research Proposal and the need assessment made by the Research Management Cell (RMC).
2. Disburse the approved grant in installments to the Principal Researcher according to the scheme outlined in KMC Mini-Research Guideline.
3. Periodically monitor the progress.
4. Take action in case of unsatisfactory progress, negligence or misconduct on the part of the researchers.

- 
5. Provide a Certificate of Grant Award and Completion to the Principal Researcher and the Co-Researchers upon the completion of the research project marked by the submission of the final research report to the RMC of KMC.

B. Grant Disbursement

1. The Faculty Research Budget Estimate prepared based on the budget estimate outline given on guideline and approved by KMC as an estimate is attached in the Annex of this agreement and shall be used as reference for allowable expenditure and approval by the RMC for adjustment during the research project period.
2. The Research Fund is transferred to the Principal Researcher in installment outlined in guideline be disbursed.
3. The Procedure for the disbursement of the Research Fund from the Institution to the Principal Researcher in installment is as follows:
 - a. The Principal Researcher and Co-Researchers prepare a proposal for research activities/procurement with cost estimation and submit it to RMC for approval.
 - b. The RMC provides a letter of approval to the Principal Researcher, the RMC may also suggest a revision in the proposal.
 - c. The Principal Researcher submits a request for the fund to the Institution along with the plan of activities/procurement and cost estimation, and the letter of approval received from the RMC.
 - d. The Institution disburses the requested funds to the Principal Researcher.
 - e. The RMC audits the Research Project expenditure following the rules of the Institution.
4. Ten Percent (10%) Overhead Cost is for covering research management costs incurred by the RMC. The RMC of the Institutions is expected to receive a whole of the Overhead Cost.
5. The Final Report must include the expenditure report of the research project.

Table 1: Grant Disbursement Scheme:

KMC Mini-Research / Collaborative Research Grant

Installments
I. 25% after the signing of the agreement.
II. 75% after submitting the duly completed final report to the RMC of KMC.

C. Obligation of the principal Researcher and Co-Researchers

1. The Researchers and the students conducting the research must maintain a Research Logbook recording all activities and relevant notes on a daily basis (on all active days).
 2. Maintain the highest level of academic integrity and research ethics.
- 

- R. M. C. M.*
[Signature]
3. Make honest and best use of the research fund. The research fund can only be used to cover allowable expenditure as specified in the Budget Estimate. All applicable financial rules must be followed for payments.
 4. Accommodate the RMC's reviewers' suggestions on the research proposal and periodic progress reports. Submit a progress report on every two months. The Progress report should be 5-10 pages (3,000-5,000 words) and should include information about progress in research, academic activities with expenditure details.

D. Other Conditions

1. The Principal Researcher and Co-Researchers declare that the proposed research is original has not been submitted in full to any funding agency other than the KMC for funding.
2. The Principal Researchers and Co-Researchers declare that they have read and understood The KMC Guideline regarding Research Misconduct.
3. Before the agreement, the RMC will provide research team with the comment by the proposal reviewers, the oral presentation evaluators and information about the grant approved by the KMC. The team is required to revise the research proposal and budget detail accordingly.
4. After signing the agreement, any major changes in the title or the objectives of the research are not allowed. A minor change may be permitted by the RMC upon the recommendation RMC reviewers or the Evaluation Committee.
5. Progress reports, publications in peer-reviewed journals, paper presentation in seminars/workshop, etc. are the major output indicators to be used to evaluation the performance of the Researchers.
6. If the progress is found unsatisfactory by the RMC reviewers, the RMC will notify the Principal Researcher, Co-Researchers and the Institution and give directions for improvement. The RMC might take action: without the disbursement of the Research Fund or the termination of the contract if a persistent lack of progress or negligence is found.
7. Research misconduct and any unethical activity are punishable. It is the RMC's obligation to conduct the investigation on any suspected or alleged research misconduct. RMC that does not have adequate resources to conduct such an investigation will request the KMC for assistance. Any proceeding in the case of research misconduct will involve four steps of action consisting of Inquiry, Investigation, Adjudication and Appeal, and shall be carried out with fairness and expedience as fundamental principles.
8. The Research must be completed within 6 months from the date of signing the agreement and the first installment of the grant is disbursed, the contract will be effective from the date of signing the agreement. The contract will report on stipulated

R. M. C. M.
[Signature]

[Signature] *[Signature]*

time, the whole research team will be listed in the KMC barred list (will not be eligible to apply for the same KMC grants for the next year).

9. In case of disputes with any issues with this agreement, the KMC reserves the right to give the final decision.

1. On behalf of the KMC

Signature: *[Signature]*

Name: Sedunath Dhakal

Position: RMC Head

Koteshwor Multiple Campus

Date: *January 10, 2024*

[Official Seal]



2. Principal Researcher

Signature: *[Signature]* *[Signature]*

Name:

Position: *Lecturer*

Institution:

Address: *Koteshwor Multiple Campus*

Telephone:

Mobile: *9841308611*

Email: *Suman 291980 sep@gmail.com*

3. On behalf of KMC

Signature:

Name:

Position:

Institution:

Address:

Telephone:

Mobile:

Email:

Date:

4. Co-Researcher-1

Signature: *[Signature]*

Name: *SUDEEP GARTAULA*

Position: *Lecturer*

Institution: *KMC*

Address: *Kathmandu-32*

Telephone:

Mobile: *9805876201*

Email: *uhigatri@gmail.com*

Date:

[Signature] *[Signature]*

Annex: KMC Mini-Research / Collaborative Research Grant – Budget Estimate

Principal Researcher: Suman Pokharel

Title of Project: Tracer Study: Insights into Graduate Outcomes of Kathmandu Multiple Campus

Award No.: KMC Mini-Research / Collaborative Research Grant -

Date of Award: Jan 10, 2024

Date of Signing of Agreement by the KMC Coordinator: Jan 10, 2024

Budget Estimate:

[Selected the headings relevant to your project. Delete unused rows.]

SN	Particulars	Remarks	Total cost (Rs.)
A	Special task based remuneration (< 10%)		
	Proposal preparation		4000/-
	Tools development		
	Progress report preparation		
	Data analysis		4000/-
	Research article manuscript preparation		
	Special experiment/task (specify)		
D	Field costs		6000/-
	Travel cost		10,000/-
	Daily allowance (Researchers, assistants, Enumerators)	As per rule	4000/-
	Daily allowance (Researchers, assistants, enumerators)		
	Travel gears		
	Other (specify)		10,000/-
	Special professional service		
	Data analysis		
G	Student support		6000/-
	Research cost (if separate)	As per need	
H	Facilities and administrative cost		10,000/-
	Institution overhead cost (10%)		6000/-
	Subtotal		
	Grand total		60,000/-
	KMC grant approved		
	Fund from other source [if identified, specify]		
	Fund from other source (		
	Fund from other source (not yet identified)		



Koteshwor MULTIPLE CAMPUS

Affiliated to Tribhuvan University

Accredited by University Grants Commission (UGC) Nepal, 2023

Jadibuti, Kathmandu

Faculty Research

Contract Agreement



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2. Principal Researcher: ..Shailesh Chandra Boral

3. Co-Researcher-1:.....Gunraj Neupane

4. Co- Researcher-2, [if any]: in connection with the following
KMC Mini-Research / Collaborative Research Grant:

Type and Year of Grant: KMC Mini-Research / Collaborative Research Grant

Research Project/Topic:

.....Faculties' Work Satisfaction within Higher
.....Education Institutions in Nepal.....

Date of Award:January 10, 2024.....

Date of Signing of Agreement by the KMC Research Management Cell (RMC) Head:

January 10, 2024

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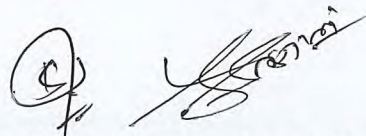
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3. Make honest and best use of the research fund. The research fund can only be used to cover allowable expenditure as specified in the Budget Estimate. All applicable financial rules must be followed for payments.
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D. Other Conditions

1. The Principal Researcher and Co-Researchers declare that the proposed research is original has not been submitted in full to any funding agency other than the KMC for funding.
 2. The Principal Researchers and Co-Researchers declare that they have read and understood The KMC Guideline regarding Research Misconduct.
 3. Before the agreement, the RMC will provide research team with the comment by the proposal reviewers, the oral presentation evaluators and information about the grant approved by the KMC. The team is required to revise the research proposal and budget detail accordingly.
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 6. If the progress is found unsatisfactory by the RMC reviewers, the RMC will notify the Principal Researcher, Co-Researchers and the Institution and give directions for improvement. The RMC might take action: without the disbursement of the Research Fund or the termination of the contract if a persistent lack of progress or negligence is found.
 7. Research misconduct and any unethical activity are punishable. It is the RMC's obligation to conduct the investigation on any suspected or alleged research misconduct. RMC that does not have adequate resources to conduct such an investigation will request the KMC for assistance. Any proceeding in the case of research misconduct will involve four steps of action consisting of Inquiry, Investigation, Adjudication and Appeal, and shall be carried out with fairness and expedience as fundamental principles.
 8. The Research must be completed within 6 months from the date of signing the agreement and the first installment of the grant is disbursed, the contract will be effective from the date of signing the agreement. The contract will report on stipulated
- 
- 

[Handwritten signature]

time, the whole research team will be listed in the KMC barred list (will not be eligible to apply for the same KMC grants for the next year).

9. In case of disputes with any issues with this agreement, the KMC reserves the right to give the final decision.

1. On behalf of the KMC

Signature: *[Handwritten signature]*

Name: Sedunath Dhakal

Position: RMC Head

Koteshwor Multiple Campus

Date: *January 10, 2024*

[Official Seal]



2. Principal Researcher

Signature: *[Handwritten signature]*

Name: *Shailesh Chandra Baral*

Position: *lecturer*

Institution: *Koteshwor Multiple Campus*

Address: *Tadibuti*

Telephone:

Mobile: *9842366597*

Email: *baral.shailesh7@gmail.com*

3. On behalf of KMC

Signature:

Name:

Position:

Institution:

Address:

Telephone:

Mobile:

Email:

Date:

4. Co-Researcher-1

Signature: *[Handwritten signature]*

Name: *Gunraj Neupane*

Position: *Lecturer*

Institution: *KMC*

Address:

Telephone:

Mobile: *9841508083*

Email: *neupaneguna@gmail.com*

Date: *Jan, 10, 2024*

[Handwritten signature]

Annex: KMC Mini-Research / Collaborative Research Grant – Budget Estimate

Principal Researcher: *Shanish Chandra Basal*

Title of Project: *Faculties' Work Satisfaction within Higher Education Institutions in Nepal*

Award No.: KMC Mini-Research / Collaborative Research Grant -

Date of Award: *Jan 10, 2024*

Date of Signing of Agreement by the KMC Coordinator: *Jan 10, 2024*

Budget Estimate:

[Selected the headings relevant to your project. Delete unused rows.]

SN	Particulars	Remarks	Total cost (Rs.)
A	Special task based remuneration (<_10%)		
	Proposal preparation		
	Tools development		
	Progress report preparation		
	Data analysis		4000
	Research article manuscript preparation		
	Special experiment/task (specify)		
D	Field costs		10,000
	Travel cost		20,000
	Daily allowance (Researchers, assistants, Enumerators)	As per rule	4000/-
	Daily allowance (Researchers, assistants, enumerators)		
	Travel gears		
	Other (specify)		11000/-
	Special professional service		
	Data analysis		
G	Student support		5000
	Research cost (if separate)	As per need	
H	Facilities and administrative cost		10,000
	Institution overhead cost (10%)		6000/-
	Subtotal		
	Grand total		60,000
	KMC grant approved		
	Fund from other source [if identified, specify]		
	Fund from other source (		
	Fund from other source (not yet identified)		



Affiliated to Tribhuvan University
Koteshwor
MULTIPLE CAMPUS
Accredited by University Grants Commission (UGC) Nepal, 2023

Jadibuti, Kathmandu
Faculty Research
Contract Agreement



This agreement is made on January 10, 2024 by and between:
(Fish 25, 2080 B.S.)

1. Koteshwor Multiple Campus, Jadibuti, Kathmandu, Nepal and

2. Principal Researcher: Devraj Upadhyay

3. Co-Researcher-1:

4. Co- Researcher-2, [if any]: in connection with the following
KMC Mini-Research / Collaborative Research Grant:

Type and Year of Grant: KMC Mini-Research / Collaborative Research Grant

Research Project/Topic:

Emotional intelligence and employees' performance
in Koteshwor Multiple Campus

Date of Award: January 10, 2024

Date of Signing of Agreement by the KMC Research Management Cell (RMC) Head:

January 10, 2024

The Parties hereby agree to abide by the following terms and conditions:

Terms and Conditions

A. Right, Duties and Obligations of the KMC.

1. Determine the amount of the grant to be awarded for the Faculty Research Project based on the proposed budget on the Research Proposal and the need assessment made by the Research Management Cell (RMC).
2. Disburse the approved grant in installments to the Principal Researcher according to the scheme outlined in KMC Mini-Research Guideline.
3. Periodically monitor the progress.
4. Take action in case of unsatisfactory progress, negligence or misconduct on the part of the researchers.

Devraj

[Signature]

5. Provide a Certificate of Grant Award and Completion to the Principal Researcher and the Co-Researchers upon the completion of the research project marked by the submission of the final research report to the RMC of KMC.

B. Grant Disbursement

1. The Faculty Research Budget Estimate prepared based on the budget estimate outline given on guideline and approved by KMC as an estimate is attached in the Annex of this agreement and shall be used as reference for allowable expenditure and approval by the RMC for adjustment during the research project period.
2. The Research Fund is transferred to the Principal Researcher in installment outlined in guideline be disbursed.
3. The Procedure for the disbursement of the Research Fund from the Institution to the Principal Researcher in installment is as follows:
 - a. The Principal Researcher and Co-Researchers prepare a proposal for research activities/procurement with cost estimation and submit it to RMC for approval.
 - b. The RMC provides a letter of approval to the Principal Researcher, the RMC may also suggest a revision in the proposal.
 - c. The Principal Researcher submits a request for the fund to the Institution along with the plan of activities/procurement and cost estimation, and the letter of approval received from the RMC.
 - d. The Institution disburses the requested funds to the Principal Researcher.
 - e. The RMC audits the Research Project expenditure following the rules of the Institution.
4. Ten Percent (10%) Overhead Cost is for covering research management costs incurred by the RMC. The RMC of the Institutions is expected to receive a whole of the Overhead Cost.
5. The Final Report must include the expenditure report of the research project.

Table 1: Grant Disbursement Scheme:

KMC Mini-Research / Collaborative Research Grant

Installments
I. 25% after the signing of the agreement.
II. 75% after submitting the duly completed final report to the RMC of KMC.

C. Obligation of the principal Researcher and Co-Researchers

1. The Researchers and the students conducting the research must maintain a Research Logbook recording all activities and relevant notes on a daily basis (on all active days).
2. Maintain the highest level of academic integrity and research ethics.

-  
3. Make honest and best use of the research fund. The research fund can only be used to cover allowable expenditure as specified in the Budget Estimate. All applicable financial rules must be followed for payments.
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D. Other Conditions

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7. Research misconduct and any unethical activity are punishable. It is the RMC's obligation to conduct the investigation on any suspected or alleged research misconduct. RMC that does not have adequate resources to conduct such an investigation will request the KMC for assistance. Any proceeding in the case of research misconduct will involve four steps of action consisting of Inquiry, Investigation, Adjudication and Appeal, and shall be carried out with fairness and expedience as fundamental principles.
8. The Research must be completed within 6 months from the date of signing the agreement and the first installment of the grant is disbursed. the contract will be effective from the date of signing the agreement. The contract will report on stipulated

(Seal)

[Signature]

time, the whole research team will be listed in the KMC barred list (will not be eligible to apply for the same KMC grants for the next year).

9. In case of disputes with any issues with this agreement, the KMC reserves the right to give the final decision.

1. On behalf of the KMC

Signature: *[Signature]*

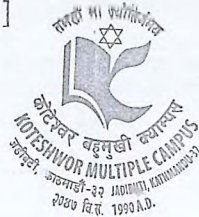
Name: Sedunath Dhakal

Position: RMC Head

Koteshwor Multiple Campus

Date: *January 10, 2024*

[Official Seal]



2. Principal Researcher

Signature: *[Signature]*

Name: *Devraj Upadhyay*

Position: *Lecturer*

Institution: *Koteshwor Multiple Campus*

Address: *Jadibutti, Kathmandu*

Telephone:

Mobile: *9849152584*

Email: *udevraj9001@gmail.com*

3. On behalf of KMC

Signature:

Name:

Position:

Institution:

Address:

Telephone:

Mobile:

Email:

Date:

4. Co-Researcher-1

Signature:

Name:

Position:

Institution:

Address:

Telephone:

Mobile:

Email:

Date:

(Seal)

[Signature]

Annex: KMC Mini-Research / Collaborative Research Grant – Budget Estimate

Principal Researcher: Devraj Upadhyay

Title of Project: Emotional Intelligence and employees' performance in Koleswar Multiple Campus

Award No.: KMC Mini-Research / Collaborative Research Grant -

Date of Award: Jan 10, 2024

Date of Signing of Agreement by the KMC Coordinator: Jan 10, 2024

Budget Estimate:

[Selected the headings relevant to your project. Delete unused rows.]

SN	Particulars	Remarks	Total cost (Rs.)
A	Special task based remuneration (< 10%)		
	Proposal preparation		
	Tools development		5,000/-
	Progress report preparation		1,000/-
	Data analysis		
	Research article manuscript preparation		
	Special experiment/task (specify)		
D	Field costs		
	Travel cost		
	Daily allowance (Researchers, assistants, Enumerators)	As per rule	5,000/-
	Daily allowance (Researchers, assistants, enumerators)		10,000/-
	Travel gears		
	Other (specify)		
	Special professional service		
	Data analysis		
G	Student support		10,000/-
	Research cost (if separate)	As per need	5,000/-
H	Facilities and administrative cost		
	Institution overhead cost (10%)		
	Subtotal		4,000/-
	Grand total		40,000/-
	KMC grant approved		
	Fund from other source [if identified, specify]		40,000/-
	Fund from other source (		
	Fund from other source (not yet identified)		



Koteshwor
MULTIPLE CAMPUS

Affiliated to Tribhuvan University

Accredited by University Grants Commission (UGC) Nepal, 2023

Jadibuti, Kathmandu
Faculty Research
Contract Agreement



This agreement is made on January 10, 2024 by and between:
(Push 25, 2080 B.S.)

1. Koteshwor Multiple Campus, Jadibuti, Kathmandu, Nepal and
2. Principal Researcher: Dhiraj Budhathok
3. Co-Researcher-1:
4. Co- Researcher-2, [if any]: in connection with the following
KMC Mini-Research / Collaborative Research Grant:

Type and Year of Grant: KMC Mini-Research / Collaborative Research Grant

Research Project/Topic:

Tax Awareness and compliance Behaviour
among public campus Faculty members in
Nepal

Date of Award: Jan. 10, 2024

Date of Signing of Agreement by the KMC Research Management Cell (RMC) Head:

Jan 10, 2024

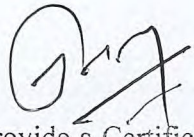
The Parties hereby agree to abide by the following terms and conditions:

Terms and Conditions

A. Right, Duties and Obligations of the KMC.

1. Determine the amount of the grant to be awarded for the Faculty Research Project based on the proposed budget on the Research Proposal and the need assessment made by the Research Management Cell (RMC).
2. Disburse the approved grant in installments to the Principal Researcher according to the scheme outlined in KMC Mini-Research Guideline.
3. Periodically monitor the progress.
4. Take action in case of unsatisfactory progress, negligence or misconduct on the part of the researchers.

[Signature] [Signature]

- 
- 
5. Provide a Certificate of Grant Award and Completion to the Principal Researcher and the Co-Researchers upon the completion of the research project marked by the submission of the final research report to the RMC of KMC.

B. Grant Disbursement

1. The Faculty Research Budget Estimate prepared based on the budget estimate outline given on guideline and approved by KMC as an estimate is attached in the Annex of this agreement and shall be used as reference for allowable expenditure and approval by the RMC for adjustment during the research project period.
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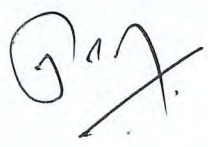
Table 1: Grant Disbursement Scheme:

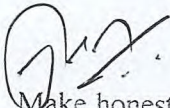
KMC Mini-Research / Collaborative Research Grant

Installments
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C. Obligation of the principal Researcher and Co-Researchers

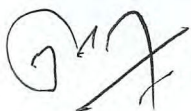
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2. Maintain the highest level of academic integrity and research ethics.



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D. Other Conditions

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[Handwritten signatures]

time, the whole research team will be listed in the KMC barred list (will not be eligible to apply for the same KMC grants for the next year).

9. In case of disputes with any issues with this agreement, the KMC reserves the right to give the final decision.

1. On behalf of the KMC

Signature: *[Signature]*

Name: Sedunath Dhakal

Position: RMC Head

Koteshwor Multiple Campus

Date: Jan 10, 2024
(Push 25, 2080 BS)

[Official Seal]



2. Principal Researcher

Signature: *[Signature]*

Name: *[Signature]* Budhathela

Position: Lecturer

Institution: Koteshwor M. Campus

Address: Tadihuti, Kathmandu

Telephone: *[Signature]*

Mobile: 9851054839

Email:

3. On behalf of KMC

Signature:

Name:

Position:

Institution:

Address:

Telephone:

Mobile:

Email:

Date:

4. Co-Researcher-1

Signature:

Name:

Position:

Institution:

Address:

Telephone:

Mobile:

Email:

Date:

[Handwritten signature]

Annex: KMC Mini-Research / Collaborative Research Grant – Budget Estimate

Principal Researcher: Dhiraj Budhathoki
 Title of Project: Tax Awareness and Compliance Behaviour among Public Campus Faculty Members in Nepal
 Award No.: KMC Mini-Research / Collaborative Research Grant -

Date of Award: Jan 10, 2024

Date of Signing of Agreement by the KMC Coordinator: Jan 10, 2024

Budget Estimate:

[Selected the headings relevant to your project. Delete unused rows.]

SN	Particulars	Remarks	Total cost (Rs.)
A	Special task based remuneration (< 10%)		
	Proposal preparation		
	Tools development		
	Progress report preparation		
	Data analysis		
	Research article manuscript preparation		
	Special experiment/task (specify)		
D	Field costs		16,000/-
	Travel cost		
	Daily allowance (Researchers, assistants, Enumerators)	As per rule	10,000/-
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	Travel gears		1,000/-
	Other (specify)		
	Special professional service		
	Data analysis		5,000/-
G	Student support	As per need	
	Research cost (if separate)		10,000/-
H	Facilities and administrative cost		4,000/-
	Institution overhead cost (10%)		4,000/-
	Subtotal		
	Grand total		40,000/-
	KMC grant approved		
	Fund from other source [if identified, specify]		
	Fund from other source (		
	Fund from other source (not yet identified)		



Koteshwor
MULTIPLE CAMPUS

Affiliated to Tribhuvan University

Accredited by University Grants Commission (UGC) Nepal

Jadibuti, Kathmandu

Faculty Research

Contract Agreement



This agreement is made on January 10, 2024 by and between:
(Pish 28, 2080 B.S.)

1. Koteshwor Multiple Campus, Jadibuti, Kathmandu, Nepal and

2. Principal Researcher:Prakash Pokharel.....

3. Co-Researcher-1:.....

4. Co- Researcher-2, [if any]: in connection with the following
KMC Mini-Research / Collaborative Research Grant:

Type and Year of Grant: KMC Mini-Research / Collaborative Research Grant

Research Project/Topic:

Budgeting & Budgetary Control as Management tools for improving financial performance in Public Campus: A case study of KMC.

Date of Award:January 10, 2024.....

Date of Signing of Agreement by the KMC Research Management Cell (RMC) Head:

January 10, 2024

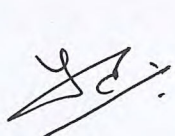
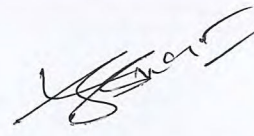
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[Signature] [Signature]

- 
- 
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B. Grant Disbursement

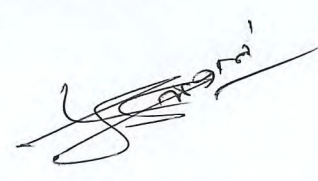
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Table 1: Grant Disbursement Scheme:

KMC Mini-Research / Collaborative Research Grant

Installments
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C. Obligation of the principal Researcher and Co-Researchers

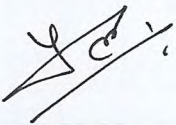
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- 
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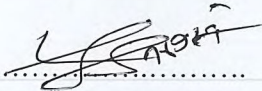


time, the whole research team will be listed in the KMC barred list (will not be eligible to apply for the same KMC grants for the next year).

9. In case of disputes with any issues with this agreement, the KMC reserves the right to give the final decision.

1. On behalf of the KMC

Signature: 

Name: Sedunath Dhakal

Position: RMC Head

Koteshwor Multiple Campus

Date: Jan 10, 2024

[Official Seal]



3. On behalf of KMC

Signature:

Name:

Position:

Institution:

Address:

Telephone:

Mobile:

Email:

Date:

2. Principal Researcher

Signature: 

Name: Prakash Pokharel

Position: Lecturer

Institution: KMC

Address: Koteshwor

Telephone:

Mobile: 9851004292

Email: prakash_pokharel@yahoo.com

4. Co-Researcher-1

Signature:

Name:

Position:

Institution:

Address:

Telephone:

Mobile:

Email:

Date:





Annex: KMC Mini-Research / Collaborative Research Grant – Budget Estimate

Principal Researcher: Prakash Polchare!

Title of Project: Budgeting and Budgetary Control as management tool for improving financial performance in public campus: A case of KMC

Award No.: KMC Mini-Research / Collaborative Research Grant -.....

Date of Award: Jan 10, 2024

Date of Signing of Agreement by the KMC Coordinator: Jan 10, 2024

Budget Estimate:

[Selected the headings relevant to your project. Delete unused rows.]

SN	Particulars	Remarks	Total cost (Rs.)
A	Special task based remuneration (< 10%)		
	Proposal preparation		
	Tools development		
	Progress report preparation		
	Data analysis		
	Research article manuscript preparation		
	Special experiment/task (specify)		
D	Field costs		
	Travel cost		5000 L
	Daily allowance (Researchers, assistants, Enumerators)	As per rule	
	Daily allowance (Researchers, assistants, enumerators)		14000 L
	Travel gears		
	Other (specify)		1000 L
	Special professional service		
	Data analysis		
G	Student support		5000 L
	Research cost (if separate)	As per need	
H	Facilities and administrative cost		1000
	Institution overhead cost (10%)		400
	Subtotal		40,000 L
	Grand total		-
	KMC grant approved		40,000 L
	Fund from other source [if identified, specify]		
	Fund from other source (		
	Fund from other source (not yet identified)		



Koteshwor MULTIPLE CAMPUS

Affiliated to Tribhuvan University

Accredited by University Grants Commission (UGC) Nepal, 2023

Jadibuti, Kathmandu
Faculty Research
Contract Agreement



This agreement is made on January 10, 2024 by and between:
(Push 25, 2080 B.S.)

1. Koteshwor Multiple Campus, Jadibuti, Kathmandu, Nepal and
2. Principal Researcher: Sabitri Dhakal
3. Co-Researcher-1: Binod Adhikari
4. Co- Researcher-2, [if any]: in connection with the following
KMC Mini-Research / Collaborative Research Grant:

Type and Year of Grant: KMC Mini-Research / Collaborative Research Grant

Research Project/Topic:

Problems of students in writing in English in
Koteshwor Multiple Campus and ways to improve
them

Date of Award: January 10, 2024

Date of Signing of Agreement by the KMC Research Management Cell (RMC) Head:

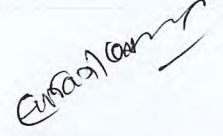
January 10, 2024

The Parties hereby agree to abide by the following terms and conditions:

Terms and Conditions

A. Right, Duties and Obligations of the KMC.

1. Determine the amount of the grant to be awarded for the Faculty Research Project based on the proposed budget on the Research Proposal and the need assessment made by the Research Management Cell (RMC).
2. Disburse the approved grant in installments to the Principal Researcher according to the scheme outlined in KMC Mini-Research Guideline.
3. Periodically monitor the progress.
4. Take action in case of unsatisfactory progress, negligence or misconduct on the part of the researchers.

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5. Provide a Certificate of Grant Award and Completion to the Principal Researcher and the Co-Researchers upon the completion of the research project marked by the submission of the final research report to the RMC of KMC.

B. Grant Disbursement

1. The Faculty Research Budget Estimate prepared based on the budget estimate outline given on guideline and approved by KMC as an estimate is attached in the Annex of this agreement and shall be used as reference for allowable expenditure and approval by the RMC for adjustment during the research project period.
2. The Research Fund is transferred to the Principal Researcher in installment outlined in guideline be disbursed.
3. The Procedure for the disbursement of the Research Fund from the Institution to the Principal Researcher in installment is as follows:
 - a. The Principal Researcher and Co-Researchers prepare a proposal for research activities/procurement with cost estimation and submit it to RMC for approval.
 - b. The RMC provides a letter of approval to the Principal Researcher, the RMC may also suggest a revision in the proposal.
 - c. The Principal Researcher submits a request for the fund to the Institution along with the plan of activities/procurement and cost estimation, and the letter of approval received from the RMC.
 - d. The Institution disburses the requested funds to the Principal Researcher.
 - e. The RMC audits the Research Project expenditure following the rules of the Institution.
4. Ten Percent (10%) Overhead Cost is for covering research management costs incurred by the RMC. The RMC of the Institutions is expected to receive a whole of the Overhead Cost.
5. The Final Report must include the expenditure report of the research project.

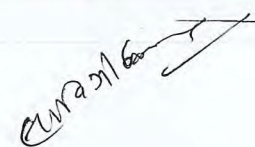
Table 1: Grant Disbursement Scheme:

KMC Mini-Research / Collaborative Research Grant

Installments
I. 25% after the signing of the agreement.
II. 75% after submitting the duly completed final report to the RMC of KMC.

C. Obligation of the principal Researcher and Co-Researchers

1. The Researchers and the students conducting the research must maintain a Research Logbook recording all activities and relevant notes on a daily basis (on all active days).
 2. Maintain the highest level of academic integrity and research ethics.
- 
- 

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- 
3. Make honest and best use of the research fund. The research fund can only be used to cover allowable expenditure as specified in the Budget Estimate. All applicable financial rules must be followed for payments.
 4. Accommodate the RMC's reviewers' suggestions on the research proposal and periodic progress reports. Submit a progress report on every two months. The Progress report should be 5-10 pages (3,000-5,000 words) and should include information about progress in research, academic activities with expenditure details.

D. Other Conditions

1. The Principal Researcher and Co-Researchers declare that the proposed research is original has not been submitted in full to any funding agency other than the KMC for funding.
 2. The Principal Researchers and Co-Researchers declare that they have read and understood The KMC Guideline regarding Research Misconduct.
 3. Before the agreement, the RMC will provide research team with the comment by the proposal reviewers, the oral presentation evaluators and information about the grant approved by the KMC. The team is required to revise the research proposal and budget detail accordingly.
 4. After signing the agreement, any major changes in the title or the objectives of the research are not allowed. A minor change may be permitted by the RMC upon the recommendation RMC reviewers or the Evaluation Committee.
 5. Progress reports, publications in peer-reviewed journals, paper presentation in seminars/workshop, etc. are the major output indicators to be used to evaluation the performance of the Researchers.
 6. If the progress is found unsatisfactory by the RMC reviewers, the RMC will notify the Principal Researcher, Co-Researchers and the Institution and give directions for improvement. The RMC might take action: without the disbursement of the Research Fund or the termination of the contract if a persistent lack of progress or negligence is found.
 7. Research misconduct and any unethical activity are punishable. It is the RMC's obligation to conduct the investigation on any suspected or alleged research misconduct. RMC that does not have adequate resources to conduct such an investigation will request the KMC for assistance. Any proceeding in the case of research misconduct will involve four steps of action consisting of Inquiry, Investigation, Adjudication and Appeal, and shall be carried out with fairness and expedience as fundamental principles.
 8. The Research must be completed within 6 months from the date of signing the agreement and the first installment of the grant is disbursed, the contract will be effective from the date of signing the agreement. The contract will report on stipulated
- 
- 

2/Jan *Gurashankar*

time, the whole research team will be listed in the KMC barred list (will not be eligible to apply for the same KMC grants for the next year).

9. In case of disputes with any issues with this agreement, the KMC reserves the right to give the final decision.

1. On behalf of the KMC

Signature: *[Signature]*

Name: Sedunath Dhakal

Position: RMC Head

Koteshwor Multiple Campus

Date: *January 10, 2024*

[Official Seal]



2. Principal Researcher

Signature: *[Signature]*

Name: *Sabitri Dhakal*

Position: *Head of Department, English*

Institution: *Koteshwor Multiple Campus*

Address: *Koteshwor ktm-32*

Telephone: *4992147*

Mobile: *9841658552*

Email: *dhakalshabi@gmail.com*

3. On behalf of KMC

Signature:

Name:

Position:

Institution:

Address:

Telephone:

Mobile:

Email:

Date:

4. Co-Researcher-1

Signature:

Name: *Binod Adhikari*

Position:

Institution:

Address:

Telephone:

Mobile:

Email:

Date:

[Signature]

Gurashankar

Annex: KMC Mini-Research / Collaborative Research Grant – Budget Estimate

Principal Researcher: Sabina Dhalal

Title of Project: Problems of Students in Writing in English Language in Kiteshwar Multiple Campus and ways to improve them

Award No.: KMC Mini-Research / Collaborative Research Grant - ways to improve them

Date of Award: Jan 10, 2024

Date of Signing of Agreement by the KMC Coordinator: Jan 10, 2024

Budget Estimate:

[Selected the headings relevant to your project. Delete unused rows.]

SN	Particulars	Remarks	Total cost (Rs.)
A	Special task based remuneration ($\leq$ 10%)		
	Proposal preparation		5,000/-
	Tools development		
	Progress report preparation		5000/-
	Data analysis		7000/-
	Research article manuscript preparation		5000/-
	Special experiment/task (specify)		3000/-
D	Field costs		
	Travel cost		
	Daily allowance (Researchers, assistants, Enumerators)	As per rule	15,000/-
	Daily allowance (Researchers, assistants, enumerators)		
	Travel gears		
	Other (specify)		3000/-
	Special professional service		
	Data analysis		6000/-
G	Student support		5,000/-
	Research cost (if separate)	As per need	
H	Facilities and administrative cost		
	Institution overhead cost (10%)		6,000/-
	Subtotal		
	Grand total		60,000/-
	KMC grant approved		
	Fund from other source [if identified, specify]		
	Fund from other source (		
	Fund from other source (not yet identified)		