

TITLE OF THE TOPIC

A Thesis

Submitted to

Office of the Dean
Faculty of Management
Tribhuvan University

By

Candidate's Full Name
Koteshwor Multiple Campus

Exam Roll No:

T.U. Regd. No:

In partial fulfillment of the requirements for the Degree of
Master of Business Studies (M.B.S.)

Kathmandu, Nepal

Month, Year

RECOMMENDATION

This is to certify that the thesis

Submitted by
Candidate's Full Name

Entitled

TITLE OF THE THESIS

Has been prepared as approved by this Department in the prescribed format of the Faculty of Management. This thesis is forwarded for examination.

.....
Name of Supervisor
(Thesis Supervisor)

.....
Head of Research Program
(Head of MBS Research Program)

.....
Name of Campus Chief
(Campus Chief)

VIVA-VOCE SHEET

We have conducted the viva –voce of the thesis presented

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And found the thesis to be the original work of the student and written according to the prescribed format. We recommend the thesis to be accepted as partial fulfillment of the requirements of Master's Degree in Business Studies (M.B.S.)

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DECLARATION

I hereby declare that the work reported in this thesis entitled "*Title of the thesis*" submitted to Office of the Dean, Faculty of Management, Tribhuvan University, is my original work done in the form of partial fulfillment of the requirement for the degree of Master of Business Studies (MBS) under the supervision of (Name of the Supervisor) lecturer of Koteshwor Multiple Campus, T.U.

.....

Name of the Student
Kotshwor Multiple Campus
T.U Regd. No.:
Jadibuti, Kathmandu

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.....
Name of the Student
Koteshwor Multiple Campus,
Jadibuti, Kathmandu

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Thesis Format and Layout

- Thesis should be written in Times new Roman font.
- The main heading of the report should be written in 16 pt
- The sub heading of the report should be written in 14 pt
- The Body text should be written in 12 pt
- Margins: 1.0 (right, bottom)
- Margins: 1.5 (left), 1.5 (Top)
- Must be written in only one side of the page
- **Spacing:** The report must be 1.5 spaced. Single spacing may be used only in the table of contents, charts, graphs, tables, quotations, appendices and references.
- **Page number from Chapter 1 to Appendix:** Page number from Chapter 1 to Appendix should be placed below mid portion of the page. The page number from Chapter 1 to Appendix should be kept in Arabic numerals. For e.g.: 1, 2, 3.....35, 36.....
- **Page number from Declaration to Abbreviation:** The page number from declaration to Abbreviation should be written in a Roman form. For e.g.: ii, iii, iv.....ix
- References if any should be written in APA Format
- Except for text in the tables, all other text must always be justified.